

Debtor Information

3. This levy seeks to levy upon (or attach) the real property interest of the following **Judgment Debtor** (s). The names listed below must match the names as they appear on the writ exactly, or the Sheriff will not act upon your instructions.

Debtor name: _____

Address for service: _____

Debtor name: _____

Address for service: _____

Additional names and address of judgment debtor (s) are contained on a separate sheet.

4. Does the judgment debtor's interest in the real property consist of a **Leasehold Interest**, Leasehold Estate or an Estate for Years? Yes No. If yes, provide the date the lease expires: _____

Property Information

5. You must provide a copy of the **assessor's parcel map** and the **legal description** of the property. This is vital if the property is **vacant land**, if the parcels are **not contiguous**, if **no street address exists**, or if the property is **difficult to locate**. Copies must be clear, void of any hi-lightening and legible.

Check to indicate that you have included a copy of the **assessor's parcel map**.

Check to indicate that you have included a copy of the **legal description** of the property.

6. What is the Assessor's Parcel Number (APN): _____

7. What is the real property **street address**: _____

8. Does this real property contain a **dwelling**? Yes No. Is this a **commercial property**? Yes No.

9. Is this land a **vacant lot**? Yes No. If yes, provide directions for locating the property.

10. How many **parcels** are subject to this levy? _____ Are the parcels **contiguous**? Yes No.

Third Party Information

11. Does the real property also stand in the name of a **Third Party** (other than the judgment debtor) having a recorded interest in the real property as shown by the records of the county? Yes No.

The Sheriff is required to serve by mail a copy of the writ and notice of levy on each such third person.

Third Party name: _____

Address for service: _____

Third Party name: _____

Address for service: _____

Additional names and address of third persons are contained on a separate sheet.

12. Additional Information is contained in a separate letter of instruction (enclosed).

Your Information

Your name: _____ Phone: _____

Your address: _____

Signature: _____ Date: _____

Must be signed by the Plaintiff, Attorney of Record or Assignee of Record. I am the plaintiff plaintiff's attorney of record assignee of record.

Returned paperwork: Paperwork will be returned unprocessed if the writ is incomplete, if the writ is missing required information, if the writ is invalid on its face or if the letter of instruction is unclear or insufficient. Any changes or corrections made to a writ after it is issued by the court must be initialed by the court clerk. The Sheriff will not act upon the writ otherwise. Civil Clerk: Papers reviewed and returned by: _____ Date: _____ Reason: _____